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**CONTACT INFORMATION:**

Tuition/Financial Aid/ Vouchers  
 Tel: 617.254.3110 ext. 104  
 Fax: 617.254.3161  
 Email: [businessmanager@steps.org](mailto:businessmanager@steps.org)

Admissions:  
 Tel: 617.254.3110 ext. 100  
 Fax: 617.254.3161  
[admissions@steps.org](mailto:admissions@steps.org)

FACTS Management Inc.  
 24/7 Customer Service  
 866-441-4637



To log into the **FACTS Payment Plan** and **Grant & Aid** accounts, visit:  
<https://online.factsmgmt.com/signin/3GP50>

Saint Columbkille Partnership School is committed to providing a high quality Catholic education. We try our best to make Catholic School education affordable to all who truly desire and value it for their children, to foster a trusting, community relationship between the school and the family, and to generate funds so the school has a solid financial base to more effectively improve programs and services. With the help of Boston College and private donors, the school raises substantial funds to help offset the cost to educate each child. Thus, every child is given a tuition subsidy. Below is a schedule of the subsidies by program. For families that qualify, need-based grants are available. To determine your eligibility for a grant, you must apply through FACTS Grant and Aid.

It is important that all families fulfill their financial obligations. It is the expectation that families make tuition and fee payments in a timely manner. Below are the tuition rates and additional fees that will be billed at the time of enrollment for the 2016-2017 school year.

**TUITION RATES AND FEES:**

| Program  | Grades  | Investment per student         | Tuition Subsidy                | Tuition Rate for 2016-2017 |
|--|---|--------------------------------|--------------------------------|----------------------------|
| <b>Early Education Program</b>   | Pre-K full time<br>(age 3 by September 1)   | \$9,800                        | \$1,500                        | \$8,300                    |
|  | Pre-K half time Tue, Wed, Thu<br>(age 3 by September 1)                           |                                |                                | \$7,300                    |
|  | K-1<br>(age 4 by September 1)   | \$9,800                        | \$1,500                        | \$8,300                    |
| <b>Kindergarten through Grade 8*</b><br><small>*To receive the additional student discount, the students must live at the same address, be immediate relatives and be in Kindergarten to Grade 8</small> | One student   | \$8,400                        | \$2,200                        | \$6,200                    |
|  | Additional Students   | \$8,400                        | \$2,600                        | \$5,800                    |
| <b>Additional Fees for 2016-2017 school year, not including enrollment based program such as after school, Saint Col's Clubs, Fee Based Music Lessons etc.</b>   | <b>Fees</b>   | <b>Early Education Program</b> | <b>Kindergarten to Grade 5</b> | <b>Grade 6 to 8</b>        |
|  | Registration and Supply fee<br>(billed at time of enrollment in school)           | \$300                          | \$300                          | \$300                      |
|  | Field Trip Fee<br>(billed at time of enrollment in school)                        | \$40                           | \$40                           | \$50                       |
|  | 8 <sup>th</sup> Grade Graduation Fee<br>(billed at time of enrollment in school)  |                                |                                | \$100                      |
|  | Loyola Academy Overnight Trips<br>(billed in January, incidental expense account) |                                |                                | \$500                      |

### GENERAL POLICIES AND GUIDELINES:

The following policies have been put in place to ensure the school's financial sustainability:

- Tuition payments begin July 1 and end in April each year.
- In order to be admitted to school in September, families must make two tuition payments, for July and August (equivalent to 20% of annual tuition).
- Non-payment of any accounts (tuition, before and after school fees, and other fees) may result in the exclusion from school and/or other school programs.
- All financial obligations must be paid in full to ensure a student's registration for the following school year. Financial obligations for eighth graders must be met prior to graduation. Requests for processing of school records will not be honored until financial obligations are met.
- Should special circumstances occur that would inhibit a family from meeting financial obligations, a meeting must be scheduled with the business manager in a timely manner.
- Any alternative payment arrangement request must be in writing, preferably by email [businessmanager@stcps.org](mailto:businessmanager@stcps.org).
- The annual registration fee of \$300 per child is not refundable and must be paid through the FACTS payment plan.

### TUITION AND OTHER FEE PAYMENTS:

Saint Columbkille Partnership School partners with FACTS Management Company for tuition, fee processing management and FACTS Grant and Aid for managing the need based grant program. Families have two (2) accounts created in the FACTS Payment Plan system: one for processing automatic payments such as tuition, registration fees, field trip fees and one for processing incidental expenses which can be set up as automatic payments (default is online manual payments) for programs such as after school, fee based music lessons, Saint Col's Clubs, tutoring etc. Any need based tuition grants will be allocated through the FACTS Grant & Aid system and posted on the FACTS Payment Plan based on the policies outlined in this document.

FACTS Management Company serves over 4,000 schools nationwide with tuition management for private and faith-based schools. This is not a loan program, so no debt is incurred and no credit check is conducted. All tuition, after school program and other fees will be made through the FACTS Payment Plan. Payments are made through bank-to-bank transfer of funds (ACH payments) from an authorized checking or savings account; MasterCard, American Express and Discover credit cards are also accepted, but will incur a 2.75% processing fee per payment. Visa Cards are not accepted.

**To log into the FACTS payment plan and Grant & Aid accounts, please visit the following website:** <https://online.factsmgt.com/signin/3GP50> or [www.stcps.org](http://www.stcps.org) and click on FACTS picture on the "Admissions" tab and "Financial Information" page.



Families that have an active FACTS automatic payment plan in the previous school year do not need to submit a new payment plan. Once an application for re-enrollment is submitted online, families will automatically be re-enrolled in the payment plan and the registration fee of \$300 will be processed within 4 weeks. FACTS will send out notices of re-enrollment in the plan.

### FACTS PAYMENT PLAN OPTIONS FOR TUITION:

For each of the following payment plans there is a yearly processing fee billed by FACTS Management, which will be charged 2 weeks after the activation of the plan.

1. **One (1) payment** through the FACTS payment plan made on July 5<sup>th</sup> or July 20<sup>th</sup>. A \$100 pay in full discount will be applied before your payment is processed if you select this option. (Processing fee of \$10 applies.)
2. **Ten (10) monthly payments** through the FACTS payment plan paid on the 5<sup>th</sup> or the 20<sup>th</sup> of each month starting in July and ending in April. (Processing fee of \$44 applies.)
3. **Two (2) equal payments** paid in July and December. (Processing fee of \$20 applies.)
4. **Weekly payments on Monday** starting July ending April. (Processing fee of \$44 applies.)
5. **Bi-weekly payments on Monday**, starting July ending April. (Processing fee of \$44 applies.)

### RETURNED PAYMENTS:

1. If your payment is returned by your bank because of insufficient funds, FACTS Management will attempt to take your payment for up to two (2) more times on the next available payment dates. You will be charged a Not Sufficient Funds (NSF) fee of \$30 per returned payment. FACTS will notify you when the returned payment will reattempt. The fee will be added to your account. *(For example, a July 5<sup>th</sup> returned payment will reattempt on July 20<sup>th</sup> and will incur a \$30 returned payment fee, and if returned again will reattempt August 5<sup>th</sup> resulting in 2 returned payments fees of \$30 – July & August)*
2. For those on Weekly or Bi-weekly Payment Plans, if your payment through FACTS is returned, FACTS will not reattempt your payment. They will charge the \$30 fee, but your payment will be immediately due by paying online or by phone through FACTS.
3. There is a \$30 charge for returned checks made out to Saint Columbkille Partnership School. Families will be required to replace the check with a money order to be paid within three days of notice.

### CHANGES TO THE FACTS PAYMENT PLAN:

1. If a family requires changes to the payment dates established in the FACTS payment plan, bank or credit card information, please contact the Business Office. Please allow at least ten (10) business days for the changes to be made before any due dates or times.
2. Changes to your FACTS payment plan cannot be made by phone. Families must fill out a **FACTS payment plan change form** available in the Business Office or email [businessmanager@stcps.org](mailto:businessmanager@stcps.org) with your request.

### ENROLLING AND WITHDRAWING AFTER THE START OF THE SCHOOL YEAR:

The tuition for Saint Columbkille Partnership School is calculated based on 180 days of school. For enrollment after the start of school in September, the tuition will be pro-rated based on the number of days remaining in the school year. In case of withdrawing from the school, the tuition responsibility will be calculated based on the number of school days the student attended, including absences. The days of school by month will be available in July on the school calendar.

1. Families are responsible for contacting the Business Office to cancel the FACTS Payment Plan. If there is tuition due or any outstanding debt from the before and after school program, fundraising or other fees, the school will keep the agreement open to collect all debt for all accounts until your obligation is met.
2. Families who choose to withdraw their child should fill out an online withdrawal form available at our website at <http://stcps.org/financial-information/> or by using the direct link <http://goo.gl/forms/jgs2EtwnPh>.

3. All accounts must be current before student withdrawals will be processed, which means school records cannot be sent until all debts are made paid.
4. Grants are not considered tuition payments and will not be refunded in event of withdrawal or transferred to another Catholic school in the event of a move.

### **DELINQUENT PAYMENTS:**

Our policies are not meant to be punitive; in fairness to all families and our mission to educate, we expect our families to maintain current tuition accounts. Saint Columbkille Partnership School has a history of working in good faith with families in need, but families must communicate with the Business Office, commit to a payment plan that is acceptable to all parties, and fulfill the terms of the approved payment plan

The following consequences will be imposed should your financial account become one month or more in arrears:

#### Any payment 30 days or greater in arrears

- Student may be removed or restricted from all extracurricular activities, including, but not limited to: the before and after school program, class trips, sports and clubs until financial obligations are made current.

#### Any payment 60 days or greater in arrears

- Attendance may be interrupted and the parent will be required to keep the student at home until all financial obligations are made current.

#### Payment delinquencies as of May 20<sup>st</sup> and through June 30<sup>th</sup> (regardless of the number of days delinquent)

- Report cards will not be processed. Eighth grade students will not be allowed to participate in graduation ceremonies or receive their diploma.
- Students may be removed from the registration list, if registered for the next year, and will be replaced by a student on the waiting list.

### **NEED BASED GRANT PROGRAM:**

Saint Columbkille Partnership School is committed to providing grants to qualified families, particularly in grades K2-8 based on the income evaluation provided by the FACTS Grant & Aid application. Limited grants are available to families in Pre-K and K1. Our hope is that by providing these grants, our school can make Catholic education affordable for all children who desire it. The Saint Columbkille Partnership School's need based grant program is funded by private donors and by the Catholic Schools Foundation.

### **IMPORTANT REMINDERS:**

- The Business Office will be hosting FACTS Grant and Aid Workshops on a monthly basis in group sessions and individual sessions by appointment. Families are encouraged to make appointments for the workshop to allow us to best serve and guide the family in completing the process. There will be an online sign up posted on the Need Based Grants webpage at [www.stcps.org](http://www.stcps.org) under Admissions tab or families can email [businessmanager@stcps.org](mailto:businessmanager@stcps.org) to request an individual appointment.
- Grants will not be awarded to families unless all accounts are in good standing and payments have been made on a regular basis. In order to maintain the grant award, families must make tuition payments on time and be enrolled in the FACTS Payment Plan and Grant & Aid systems.
- Grants will be applied to the student's account in June, provided the application deadline of April 1<sup>st</sup> is met and the application is in a verified status. The applicant for grants must claim the child on the federal tax return for the prior year in order for it to be allocated. Any remaining grant funds after the June allocation will be distributed on a rolling basis in July and August.



- Families of students in K2 (age 5) to Grade 8 are eligible for need based grants. There is limited grant funding available for Pre-K and K1 students.
- All families are encouraged to apply. There is a \$30 yearly processing fee for the FACTS Grant and Aid application. The grant is allotted based on calculated financial need as determined by the FACTS Grant & Aid application.
- The school reserves the right to audit applications for the need based grant program by requesting a tax transcript for the prior year from the IRS. Information on the tax transcript can be found at <https://www.irs.gov/Individuals/Get-Transcript>
- Families who experience an unexpected financial crisis during the course of the school year must notify the business office to work out a temporary solution. Families will need to complete a FACTS Grant & Aid application and work with the Business Office to see what assistance is available and if the family meets the conditions. Please contact the Business Office for more information or to request an appointment.
- **It is expected that families that receive grants be involved in school as much as possible and support the fundraising opportunities available. Going forward as a condition of maintaining your grants award, there may be a requirement to participate in fundraising and volunteering activities.**
- Grant awards will be lost if any of the following occur
  - Withdrawal from the school
  - Not active in the FACTS Payment Plan
  - Accounts are not current (including but not limited to tuition, after school, and other fees)

### FAMILY SERVICE PROGRAM

Saint Columbkille Partnership School believes that family involvement enhances the educational experience. Parents and guardians are urged to volunteer at school. During the course of the year, requests for volunteers will be made. Opportunities for volunteerism include: field trip chaperoning, lunch and recess monitoring, and helping out at special events. Opportunities for volunteerism will be listed on the school's web site. Families who complete twenty-five (25) hours of service will be credited \$300 for the following school year. In order to document the hours of service, volunteers must sign in and out at the school office. Please visit the website for additional information <http://stcps.org/parents/family-service-program/>.

### HOW TO APPLY FOR NEED BASED GRANTS:

*IMPORTANT NOTE: Children for whom a FACTS Grant and Aid application is being submitted must be listed as dependents on the current year's federal tax return of the applicant.*

E.g. On Mr. Parent's FACTS Grant and Aid application, he listed that a grant was being requested for Susan, grade 5, and Jonathan, grade 1. Both Susan and Jonathan must be listed as dependents on Mr. Parent's prior year's federal income tax return.

- Submit the FACTS Grant & Aid application online by logging into your FACTS account at <http://stcps.org/financial-information/>. Worksheets to aid in gathering the necessary information can be requested from the Business Office. Please call 617.254.3110 ext. 104 or email [businessmanager@stcps.org](mailto:businessmanager@stcps.org).
- Submit only your prior calendar year federal tax return (1040 tax form and all schedules used in tax preparation must be included) and prior calendar year W2's by fax (1-866-315-9264) to FACTS Grant & Aid if you are applying online. (e.g. 2016-2017 school year, tax return for 2015 calendar year). If you do not file taxes, a family must provide proof of income via Social Security, Dept. of Transitional Assistance, bank statements, etc. Make a payment for the FACTS Grant and Aid application processing fee of \$30.

- If there are extenuating circumstances that prevent you from submitting the required forms on your Grant & Aid application you are encouraged to write a letter of explanation to the Business Office and mail or bring it in.

### **GRANT DEADLINES AND AWARD NOTIFICATIONS:**

#### **May Allocation:**

- All current families and new families already accepted should apply and complete the Grant & Aid application before April 1
- Grant notifications will be posted on the FACTS payment plan and an email will be sent by FACTS informing the responsible party of the change to the payment plan the first week of June
- The award will be applied to the FACTS payment plan in July. Payments in full on July 5<sup>th</sup> or July 20<sup>th</sup> will have the tuition adjusted to account for the aid already adjusted
- Up to 80% of our grant funding will be allocated in May, so it is important for families to make sure their application is completed by April 1 (online Grant & Aid application, tax return and W2's and proof of non-taxable income are required)

#### **June through September Allocation:**

- Apply and complete your Grant & Aid application before the end of the month (online Grant & Aid application, tax return and W2's and proof of non-taxable income are required)
- Grants will be awarded in July, August, and September and all funds will be allocated before October 1<sup>st</sup>. Award notifications will be posted on the FACTS payment plan and an email will be sent by FACTS informing the responsible party of the change to the payment plan.

### **TUTORING:**

Individual tutoring is offered to students who are deemed to need one-on-one assistance. Tutoring fees will be processed through the FACTS payment plan on a weekly basis. The tutoring fee is \$30 per class and there is a grant available based on need.

### **STUDENT ACTIVITIES AND LOYOLA ACADEMY TRIPS:**

The school believes in the importance of exploratory learning. Thus students in pre-kindergarten through grade 5 will go on 2 field trips and students in grades 6 to 8 will go on 3 field trips each school year. The yearly fees for field trips will be \$40 for grades Pre-kindergarten to 5, \$50 for grades 6 to 8.

The Loyola Academy students have an opportunity to go on overnight class trips near the end of each school year, to reinforce the learning that has taken place throughout the year and to build community and social competency. The cost of these trips will be \$500 and will be billed at the time of enrollment in the trip in January. There are grants available for students with demonstrated financial need. For an application for financial aid, please email the business office at [businessmanager@stcps.org](mailto:businessmanager@stcps.org). The fees will be posted on the FACTS payment plan account in January as an incidental expense and the fee can be paid in 4 monthly payments.

### **TAX STATEMENTS AND FEDERAL TAX ID:**

The receipt for the payments can be accessed on your FACTS Payment plan by going to the "PAYMENTS" tab and clicking on "VIEW PRINTABLE PAYMENT SUMMARY". All of the information needed will be on this



statement. Should you require a letter to accompany the statement, please email [afterschool@stcps.org](mailto:afterschool@stcps.org) or [businessmanager@stcps.org](mailto:businessmanager@stcps.org).

**Activity Details**

Schedule | Balance | Payments | Transactions | Correspondence | Changes

From: Past 90 Days

Expand All | Collapse All

[View Printable Payment Summary](#)

| Effective Date | Payer Name | Description | Amount |
|----------------|------------|-------------|--------|
|----------------|------------|-------------|--------|

**BEFORE SCHOOL PROGRAM:**

(Monday – Friday, 7:00 am – 7:45 am)

This is a drop in program from Monday to Friday for students in pre-kindergarten to grade 4. No prior registration is needed. The price is \$5 per day per child and is due on the day of attendance. The payments made will be recorded on your FACTS account at the end of the month.

**AFTER SCHOOL PROGRAM:**

(Monday – Friday, 3:00 pm – 5:30 pm, Professional Development Fridays 12:30 pm to 5:30 pm)

Prior registration in the program is required. Program policies are sent out at the time of enrollment in the program and will be available on the website. The sign up will be available on the website: <http://stcps.org/after-school-program/>

Payments must be made on a weekly basis through the FACTS Payment plan on Mondays, even if your child does not attend the program on Mondays. If you have any questions regarding the incidental expenses for after school email [afterschool@stcps.org](mailto:afterschool@stcps.org). Once the invoice is emailed, you will see all of the charges for the week posted on the student’s account. Credits due to snow days or unexpected school closings will be posted to accounts in June.

Here are the enrollment options and cost of the After School Program:

| Enrollment Options | 1 child     | 2 children  | 3 or more children |
|--------------------|-------------|-------------|--------------------|
|                    | Weekly Rate | Weekly Rate | Weekly Rate        |
| 2 Days             | 50          | 85          | 128                |
| 3 Days             | 75          | 128         | 192                |
| 4 Days             | 100         | 170         | 255                |
| 5 Days             | 125         | 212         | 318                |

**AFTER SCHOOL LATE FEES:**

If the child is not picked up by 5:30 pm, there will be a late fee. The late fee charge will be \$1 per minute per child. This fee will be added to the FACTS payment plan. Failure to pay this fee will be viewed in the same manner as failure to pay the weekly fee and may result in suspension or termination from the program.



**SUMMER PROGRAM PRE-KINDERGARTEN TO GRADE 4**

A program for students in grades Pre-Kindergarten to grade 4. The cost for the program per student is below and there is limited financial aid available, email [summer@steps.org](mailto:summer@steps.org) for an application. There is a \$100 registration fee per family, which is due at the time of the enrollment in the program which will be billed through the FACTS payment plan. New families to Saint Columbkille Partnership School will have accounts created in FACTS to be able to submit the payments for the program.

|                                 |                           |   |
|---------------------------------|---------------------------|---|
| Registration fee per family     | <b>\$100</b>              |   |
| <b>Per-child rate</b>           | <b>Weekly Session Fee</b> | <b>Saint Columbkille Student Discount</b> |
| Child 1                         | <b>\$256</b>              | <b>\$245</b>                              |
| Child 2                         | <b>\$245</b>              | <b>\$235</b>                              |
| Child 3 and additional children | <b>\$234</b>              | <b>\$224</b>                              |

**SUMMER STEM PROGRAM FOR GRADES 5-8**

A FOUR-WEEK STEM ACADEMY IS OFFERED DURING THE MONTH OF JULY TO STUDENTS ENTERING GRADES 5, 6, 7, AND 8. STUDENTS WILL DEEPEN THEIR UNDERSTANDING OF STEM CONCEPTS THROUGH HANDS-ON LAB, FIELDWORK, AND ENGAGEMENT IN THE ENGINEERING DESIGN PROCESS. THIS PROGRAM IS OFFERED TO STUDENTS AT SAINT COLUMBKILLE PARTNERSHIP SCHOOL AS WELL AS OTHER SCHOOLS.

**VACATION PROGRAMS 2017**

Programs for students in grade Pre-K to grade 4 offered during the vacation week in February 2017 and April 2017. The program will only run from Tuesday to Friday from 8 am to 5:30 pm. The cost for the program is per child and there is no financial aid for these programs. Same payment and attendance policies as for the after school program apply.

| <b>Enrollment options</b> | <b>Per-child rate</b> |
|---------------------------|-----------------------|
| 2 Days                    | <b>\$TBD</b>          |
| 3 Days                    | <b>\$TBD</b>          |
| 4 Days                    | <b>\$TBD</b>          |

**SAINT COL'S CLUBS:**

At Saint Columbkille Partnership School, we understand that an education is not complete with just academia. We strive to form the whole-child spiritually intellectually, socially, emotionally, and physically. Col's Clubs are co-curricular activities that meet after the academic day ends. These clubs give students diverse avenues to express themselves and to develop their strengths, while at the same time giving them a chance to demonstrate the Christian values we instill and practice during the school day. Col's Clubs give students the opportunity to try new things, make friends and bond with teachers in a non-academic setting. They

learn to express themselves in a healthy fashion. The schedule for clubs is posted on the school web page and changes periodically during the year.

The participation fees for the program will be processed through the FACTS payment plan at the time of enrollment in the program and they are as follows:

| <b>Program</b> | <b>Fees</b>                     |
|----------------|---------------------------------|
| Grades 1 to 3  | TBD per individual club         |
| Grades 4 to 8  | \$150 per year, unlimited clubs |

Please visit our website for more information: <http://stcps.org/cols-clubs/>

**MUSIC AND DANCE CLASSES:**

Saint Columbkille Partnership School offers group classes in Piano, Band Program, Suzuki Violin and Recorder, Hip Hop, Salsa, Bachata. The schedule for these activities will be posted on the website. All of the fees will be billed through the FACTS payment plan either in one payment or 8 monthly payments from October to May depending on the program and parent preference.

| <b>Program</b>                                    | <b>Fees</b>         | <b>Monthly Fees<br/>Oct to May</b> |
|---|---------------------|------------------------------------|
| Band Program (grades 4-8)<br>three times per week | \$560 per year      | \$70                               |
| Piano Program (grades 5-8)<br>once per week       | \$520 per year      | \$65                               |
| Suzuki Violin (grades K1-3)<br>once per week      | \$520 per year      | \$65                               |
| Recorder (grade K2 only)<br>once per week         | \$60 per trimester  |                                    |
| Dance Program (grades 1 to 8)                     | \$130 per trimester |                                    |

Please visit our website for signing up and additional program information: <http://stcps.org/music/>

**SPORTS PROGRAM**

Students can participate in sports which will be announced during the school year. In the past we have had rock climbing, skiing, basketball and we anticipate adding more to the list. If there is a cost associated with a sport, the fees will be announced at the time of sign up and will be processed as incidental expenses through the FACTS payment plan account.

**HOT LUNCH PROGRAM:**

Saint Columbkille Partnership School has contracted with Bon Appetite to provide hot lunch daily, as well as an alternative sandwich. Salad bar and fresh fruit are included with the lunch. Bon Appetite has 30 years of food service and cafeteria experience. Our goal is to provide healthy and appetizing lunches for your children.

Lunch will be \$TBD per day. Lunch envelopes for the week are collected in the classroom on Monday morning and we recommend that you submit the payment on a weekly basis or monthly basis. Saint Columbkille Partnership School does not participate in the Free and Reduced lunch program through the USDA.

**The checks for the lunch program should be made out to John Giragosian.**

### **MILK PROGRAM:**

Milk is provided for students on an annual basis at a significant discount. The \$50 per child Milk Program fee is due in September. The fee will be processed through the FACTS payment plan.

To sign up for the program, please visit our website.

### **FUNDRAISING COMMITMENT:**

The investment per student at Saint Columbkille Partnership School is more than what is charged for tuition. We rely on the generosity of others to help keep tuition affordable. As a community, we have the expectation that all families will participate in and support the fundraising opportunities sponsored by the school.

Our biggest annual fundraiser, BC Race To Educate will be April 30, 2016. Our hopes and expectations are that we have 100% of our families and staff members participate in fundraising. This year's goal is \$120,000. All proceeds directly benefit our school to help bridge our budget gap. Follow this link to register:

<http://bcracetoeducate.com/>.